Services & Assistance

Registration

Each semester there is a University-wide registration period during which each student must register for courses online via ALBERT, which may be accessed via https://home.nyu.edu/. NYUHome will validate your access based on your NetID.

Access to NYUHome requires an activated NYU NetID. If you currently access NYUHome you will be able to access ALBERT. Once you have successfully logged into NYUHome you will have 10 minutes to log on to ALBERT. For security reasons you will not be permitted to connect to ALBERT after 10 minutes have elapsed. You would then need to log out of NYUHome and log in again in order to connect to ALBERT. You will find the link to ALBERT under the Academics tab.

If you do not currently have an activated NetID, you can activate your NetID and NYUHome account at any time. From any Internet-connected computer go to the ITS Start page (http://start.nyu.edu/) and follow the online start-up instructions. If you encounter a problem activating your NYUHome account, you should contact the ITS Client Services Helpline at (212) 998-3333 or e-mail ITS at its.clientservices@nyu.edu.

ALBERT has a number of security features. However, you should still be concerned about the security of your personal information. You are encouraged to use commonsense procedures to safeguard your data: Always log out from ALBERT and exit your browser program before leaving the computer.

Never disclose your NetID and password to anyone.

If you have any questions or comments, please send them to AskAlbert@nyu.edu.

Undergraduate students are permitted to register only after having met with an adviser and completing a registration agreement. Registration for the fall term occurs in April and registration for the spring term occurs in November. Undergraduate students are permitted to use ALBERT to make changes to their schedule only after consulting with an adviser. If students make a change to their schedule without consulting an adviser, they are expected to be familiar with the policies for adding and dropping courses and the consequences this could have on their financial aid package.

Students complete the registration process by paying their tuition and fees by mail or in-person by the prescribed date. Tuition bills always indicate deadlines and students are required to pay their bill by the stated deadline. If payment is late, students will be automatically dropped from the courses for which they registered. Often courses will close and students will be unable to reregister for their original schedule. It is the student's responsibility to meet payment deadlines in order to confirm registration. If students are unable to meet tuition payment by the set deadline, they MUST notify their director or associate dean, or the University registrar immediately. The University has several payment options that can assist students meet their financial obligations. If students do not make their payment deadline and do not notify their director or associate dean, they will not be permitted to register retroactively.